

June 10, 2025

Hildebrandt & Cerwinske met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Tuesday, June 10, 2025 in the Courthouse, Waverly, Iowa, at 9:30 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: [https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Brunkhorst moved/Cerwinske second to approve the agenda. Adam Hoffman, Treasurer, present.

Cerwinske moved/Brunkhorst second to approve the 6/3/25 minutes.

Cerwinske moved/Brunkhorst second to approve claims as listed below and authorize Auditor to issue checks.

Brunkhorst moved/Cerwinske second to approve a payroll addition and FY26 wage for Andrew Cummer, CBS Direct Care Staff RSI, part time, \$14.50/hr., \$9.80/hr. sleep time effective 6/10/25.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-61 Authorizing ACH Debit. WHEREAS, Bremer County contracted with Wellmark Blue Cross and Blue Shield of Iowa to administer the county’s self-insured health plan for FY26; BE IT RESOLVED, that the Board of Supervisors authorizes Wellmark to initiate weekly ACH debits from the county’s financial institution in the amount of \$45,000 for the payment of claims, administrative fees, network access fees and other amounts incurred by the county’s self-insured health plan beginning in July 2025; BE IT ALSO RESOLVED, that Amounts above this authorization will be processed through the claims process. So passed and adopted this 10<sup>th</sup> day of June, 2025.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-62: 28E Agreement between Bremer County Fair Board & Bremer County, Iowa – Land Use Agreement. WHEREAS, the Bremer County Fair Association and Bremer County, Iowa have entered into a property use agreement, owned by Bremer County, for 400 39th Street NE, Waverly, IA 50677 (Parcel ID: 1006400015) (hereinafter, “Agreement”); and WHEREAS, both parties have reduced their previously informal agreement to writing (entitled: 28E Agreement between Bremer County Fair Board and Bremer County, Iowa – Land Use Agreement) and understanding that such as agreement will be mutually beneficial to both parties to avoid issues and misunderstandings. NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors to enter into this Agreement. The Bremer County Board of Supervisors approves and authorizes this Agreement by this resolution and authorizes the Chairperson to execute the Agreement. Adopted June 10, 2025.

Brunkhorst moved/Cerwinske second to authorize the Board Chair to sign a FY26 Facilities Use Agreement to rent office space in the county’s Annex Building to Northeast Iowa Area Agency on Aging, Inc.

Cerwinski moved/Brunkhorst second to adopt RESOLUTION NO. 25-63. WHEREAS Cedar Valley Friends of the Family's mission is to provide safe shelter, confidential services, and housing assistance to individuals in crisis due to homelessness, domestic violence, sexual assault, and human trafficking. Cedar Valley Friends of the Family envisions a future where everyone has a home. WHEREAS Bremer County wishes to assist Cedar Valley Friends of the Family in providing client assistance and case management services to assist individuals, families, and survivors of violence from Bremer County that are experiencing homelessness through a funding commitment of \$8,000 for FY24. NOW, THEREFORE, BE IT RESOLVED that Bremer County approves and authorizes the Chair to sign the attached Letter of Agreement between Bremer County, Iowa, and Cedar Valley Friends of the Family to provide rental assistance and case management services to assist individuals, families, and survivors of violence from Bremer County that are experiencing homelessness. Adopted June 10, 2025.

Cerwinski moved/Brunkhorst second to authorize the Board Chair to sign a FY25 General Service Agreement between Bremer County and Riverview Center.

Brunkhorst moved/Cerwinski second to authorize the Board Chair to sign a FY26 General Service Agreement between Bremer County and Riverview Center.

Brunkhorst moved/Cerwinski second to authorize the Board Chair to sign an engagement letter from EideBailly CPAs & Business Advisors for FY25 CBS cost report services.

Brunkhorst moved/Cerwinski second to authorize the Board Chair to sign a contract between Bremer County Community Based Services and the Iowa Northland Regional Council of Governments for FY26 transportation services.

Brunkhorst moved/Cerwinski second to authorize the Board Chair to sign a lease agreement with Pitney Bowes for the Courthouse mail meter & software renewal.

Board/Committee updates: Cerwinski attended a Northeast Iowa Response Group board meeting and met as a part of a group with Governor Reynolds concerning HF 639.

Board reviewed a sampling of policies/procedures from counties in Iowa with Nate Koehler & Brent Pecenka, MIS, for recoding board meetings.

Cerwinski moved/Brunkhorst second to accept a quote from Maximum Sight & Sound to approve purchase of recording equipment.

Board met with Lindley Sharp, Public Health Director.

Brunkhorst moved/Cerwinski second to authorize the Board Chair to sign a Service Agreement to Participate in the ISAC HIPAA Program FY26.

Bremer County Opioid Grant applications and their scoring were reviewed.

Cerwinski moved/Brunkhorst second to select Community Memorial Hospital (CMH) as a recipient for the Bremer Co. Opioid Settlement fund grant allocation. Aye: Cerwinski & Brunkhorst; Abstain: Hildebrandt - citing conflict of interest as a CMH board member.

Cerwinski moved/Brunkhorst second to select Pathways Behavioral Services, Inc. as a recipient for the Bremer Co. Opioid Settlement fund grant allocation. Aye: All.

Brunkhorst moved/Cerwinske second to select Opioid Clinical Management as a recipient for the Bremer Co. Opioid Settlement fund grant allocation. Aye: None. Nay: All. Motion failed. Hoffman & Sharp exited.

Board met with Doreen Elliott, MHDD/GA/SA, to discuss process for transitioning General Assistance, Mental Health, Disability and Substance Abuse services beginning July 1, 2025. Liz Hamm present.

Liz Hamm, Trial Court Supervisor III & Jury Mgr., met with the board to inquire about the process for channeling claims for court ordered committals beginning July 1, 2025. Doreen Elliott present.

Board met with Scott LaRue, GIS/Maintenance, for a department update. Cerwinske moved/Brunkhorst second to approve trading the 2023 John Deere lawn mower for a 2025.

Board briefly discussed Phase II of the Courthouse addition and renovation project.

Cerwinske moved/Brunkhorst second to adjourn.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 10, 2025 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Dewey Hildebrandt, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 6/10/25:

Allegiant Technology	Cloud Faxing	50.13	
Alliant Energy - IP&L	Utilities	293.95	3
AT&T Mobility	Mobile Data	507.78	
Black Hills Energy	Utilities	52.69	
BMC Aggregates LC	Road Rock	519.28	
Bremer Co Highway Dept	Fuel	6,240.68	6
Bremer Co ISU Extension Office	Water Sampling	600.00	
Bremer Co Sheriff	Service of Notice	103.00	
Bremer County General Assistance	Utilities	180.97	3
Bruening Rock Products, Inc.	Road Rock	4,953.64	
Burkle Landscaping & Trucking	North Cedar Boat Ramp	22,250.00	
Butler Co Rec	Utilities	390.77	
Butler-Bremer Communications	Utilities	168.30	2
Calhoun-Burns & Assoc Inc	Inspection Services	6,320.84	
Campbell Supply Co	Tools	398.00	
Capital One	Misc. Supplies	14.85	
Capital Sanitary Supply Co Inc	Jail Supplies	352.01	
Century Link	Trucking Expense	33.95	
Crawford Supply Co	Commissary Supplies	135.60	
Crystal Heating & Plumbing Inc	Septic Pumping	140.00	
Dell Marketing LP	Computer Purchase	4,951.56	3
Denver Forum	Publications	1,041.14	

Fayette County Treasurer	Education/Training	150.00	
Galls LLC	Deputy Uniforms	564.34	
GeoComm Inc	Annual Subscription Dues	7,103.00	
GFC Leasing - Wi	Copier Lease	752.63	3
Goodyear Tire & Rubber Co	Equipment Supplies	1,713.34	
Gordon Flesch Co Inc	Copier Lease	35.82	
Hi-Way Products Inc	Bridge Materials	160.00	
IA Office State Med Examiner	Autopsy	2,047.00	
Intech Software Solutions Inc	Software Installation	4,500.00	
Iowa Communications Network	ICN Connections	452.00	
Iowa Law Enforcement Academy	Jail School	1,125.00	
Iowa Regional Utilities Assoc	Utilities	231.35	
Iowa's County Conservation Sys	Annual Membership Dues	2,000.00	
ISAC	Conference Fees	260.00	
Jason Ellison	Work Clothing	58.50	
Jerry Roling Mts Inc	Vehicle Maintenance	149.74	
John Deere Financial	Business Expense	1,519.87	
JPATS/USMS	Prisoner Extradition	4,199.00	
Kahn Tile Supply LLC	Misc. Supplies	310.57	2
Kassandra Johansen	Mileage Reimbursement	168.60	
Keefe Supply Co	Commissary Supplies	4,044.84	
Kiesler Police Supply Inc	Firearms Equipment	376.31	
Leonard J Schmidt	Camp Collector Fees	413.30	
Lindley Sharp	Mileage Reimbursement	24.00	
MacQueen	Vehicle Equipment	15,827.17	
Mail Services LLC	Mailing Services	1,197.40	
Mansfield Oil Co Of Gainesville	Fuel	39,744.92	2
Matthew Coonradt	Safety Boot Reimb.	200.00	
MHC Kenworth	Parts	4,131.06	7
MidAmerican Energy Co	Utilities	391.96	
Miller Hardware	Maintenance	424.68	2
NE IA Community Action Corp	Crisis Assistance	1,121.88	
Northeast Iowa RC&D	Funding Allocation	600.00	
O'Reilly Automotive Inc	Parts	6.52	
Pitney Bowes Bank Inc	Postage	2,328.36	
Premiere Auto Wash	Vehicle/Equipment	5.80	
Relx Inc DBA LexisNexis	Subscription Dues	535.00	
Riley's Inc	Custodial Supplies	282.00	
Roling Ford LLC	Vehicle Maintenance	32.95	
Scott Pharmacy Inc	Inmate Prescriptions	277.72	
Spahn & Rose Lumber Co	Bridge Materials	49.19	
SSPI Installations	Firewood	605.00	
State Hygienic Laboratory	Water Tests	272.50	
Summit Food Service LLC	Inmate Meals	21,829.47	4
Sumner Municipal Utilities	Utilities	714.20	
Superior Welding Supply Co	Welding Supplies	47.94	
Swales Precast Inc	Doors for Shelter	1,584.00	
Us Cellular Corp	Survey Equipment	129.16	
Vanguard Publishing Co LLC	Publications	79.16	
Velda J Lillibridge	Camp Collector Fees	94.00	

Verizon Connect	Vehicle Tracking	53.85	
Verizon Wireless	Phone Service	46.47	
VGM Forbin Services	IT Services	200.00	
Visa	Business Expense	358.72	
Waverly Health Center	Wellness Screenings	4,835.00	
Waverly Newspapers	Publications	744.00	
Waverly Tire Co	Tire Repair	36.00	
Waverly Utilities	Utilities/Phone Service	2,067.15	4
WBC Mechanical Inc	Annual Service Agreement	3,857.00	
Woodman Controls Co	Preventative Maintenance	612.06	
Ziegler Inc	Parts	45.72	
	Total	187,426.36	
Assessors			
ISAC	Conference Fees	275.00	
Louie Hartman	Mileage Reimbursement	78.00	
Pitney Bowes Bank Inc	Postage	36.57	
	Total	389.57	
CBS			
Bremer Co Highway Dept	Fuel	421.62	
Dales Service Inc	Vehicle Service	47.93	
iCareManager, LLC	Documentation Software	875.00	
Miller Hardware	Maintenance Supplies	8.50	
Pitney Bowes Bank Inc	Postage	10.35	
Spahn & Rose Lumber Co	Parts	5.00	
Storey Kenworthy /Matt Parrott	Custodial/Office Supplies	261.69	
	Total	1,630.09	
	Grand Total	189,446.02	